

Timeline for Planning a Wedding at Webster Garden

1. Request to reserve the date and times for your rehearsal and wedding service via our online form: https://webstergardens.ccbchurch.com/form_response.php?id=32. Our church office staff will be in contact with you within one week after your submission to confirm availability. The rehearsal is usually the afternoon or evening before the wedding, although exceptions are possible.
2. When the date and times for your rehearsal and wedding are confirmed by the office staff, **three to four months** before the wedding, a wedding coordinator will contact you. You will also be contacted to schedule your Marriage Works class which is required.
3. Each year Webster Gardens offers a marriage seminar, Marriage Works. Each couple who is getting married at Webster Gardens or by one of our Pastors at an off-site location is required to attend. There is a Marriage Works seminar scheduled each January for all wedding couples. The church office will communicate the date of the class when it is scheduled, usually in November. If your wedding is scheduled to take place before the next January class, you will need to coordinate a special date for your Marriage Works class.
4. **Three months** before the wedding date, the couple is required to schedule an appointment to meet with the Pastor who is conducting the wedding. Please contact the church office at (314) 961-5275.
5. If Webster Gardens is ordering the Wedding Programs, all information for these programs must be sent to the church office **no later than one month** before the wedding. There is an additional fee for printing the programs.
6. The marriage license must be given to the Coordinator **before** the wedding (By law, the Pastor is not permitted to officiate at a wedding without the license in his possession.). This should be brought to the rehearsal.
7. Please complete the Wedding Information Form providing all details about your wedding. This form will need to be completed and submitted online **no later than one week prior to your scheduled meeting** with the Wedding Coordinator for on-site weddings or the Pastor for off-site weddings.
8. Our facility policy states that **NO ALCOHOL OR SMOKING** is permitted on church property and no food or drink is allowed in the Sanctuary.